

**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, February 28, 2023**  
**Cafetorium**

A. MEETING CALLED TO ORDER

The meeting was called to order at 7:01 pm in the Cafetorium, with the president, Mr. Neal presiding.

B. FLAG SALUTE

C. SUNSHINE LAW

Mr. Neal announced that the meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified.

Mr. Neal announced that a mechanical device will be used to record these proceedings.

D. ROLL CALL

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Administration</b>	<b>Present</b>
Ms. Hudson	X		Julie Gallagher	X
Mr. Cottrell	X		Dr. Daniel Dooley	X (via phone)
Mr. Rynkiewicz	X			
Ms. Wallace	X			
Ms. Law	X (arrived at 7:06pm)			
Ms. Marczyk	X			
Mr. Neal	X			

THE ABSECON BOARD OF EDUCATION USES A “CONSENT AGENDA” PROCEDURE.

E. MINUTES -

a. Mr. Cottrell moved to approve the following minutes as read as amended:

**Board Meeting**

**January 19, 2023**

The motion was seconded by Ms. Marczyk, and unanimously carried by a roll call vote. Ms. Law, Absent. Ms. Hudson, Ms. Wallace, Abstain.

F. CORRESPONDENCE: None

G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Meeting was opened/closed to the public at 7:05 pm. No public comments.

H. MONTHLY DEPARTMENT REPORTS

- ★ Superintendent
  - Marsh
  - Attales
  - Special Services/Curriculum
  - Facilities Committee
  - Technology

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- Safety & Security
  - Enrollment - 958
- ★ Delegate to NJSBA

I. EDUCATIONAL POLICIES COMMITTEE:

1. HIB Reports -

- a. Upon the recommendation of the Superintendent, the committee moves to confirm the January HIB reports.
  
- b. HIB Reports: February 2023  
HAM: 1 Reported 1 Confirmed  
ECA: 3 Reported 1 Confirmed

J. PERSONNEL

- 2. Retirement - Upon the recommendation of the Superintendent, the committee moves to accept and approve with regret, the retirement of Mariella Deleener, School Nurse, effective January 1, 2024.
  
- 3. Resignation - Upon the recommendation of the Superintendent, the committee moves to accept the resignation of Patricia Hickson, Instructional Assistant, effective February 2, 2023.
  
- 4. New Hire -
  - a. Upon the recommendation of the Superintendent, the committee moves to ratify Breanna Vanaman as a Substitute Instructional Assistant as of February 1, 2023 at a rate of \$85 per day until June 15, 2023. [11-000-217-106]
  
  - b. Upon the recommendation of the Superintendent, the committee moves to approve Breanna Vanaman as a Substitute Teacher, pending certification, at a rate of \$99 per day until June 15, 2023. [11-120-100-101/11-130-100-101]
  
  - c. Upon the recommendation of the Superintendent, the committee moves to approve Michelle Bettex as a Substitute Teacher, at a rate of \$99 per day as of March 1, 2023 until June 15, 2023.[11-120-100-101/11-130-100-101]  
*Employment is provisional pending certification verification, employment history and background check*
  
  - d. Upon the recommendation of the Superintendent, the committee moves to approve Brett McGettigan as a Substitute Teacher, at a rate of \$99 per day as of March 1, 2023 until June 15, 2023.[11-120-100-101/11-130-100-101]

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*Employment is provisional pending certification verification, employment history and background check*

- e. Upon the recommendation of the Superintendent, the committee moves to approve the following as STARS Staff Members at \$17 per hour until June 15, 2023: [61-NON-920-100]

Adrianna Flores  
Emma Pirie

Michelle Bettex

Cody Brenneis

*Employment is provisional pending employment history and background check*

- 5. Maternity Leave - Upon the recommendation of the Superintendent, the committee moves to approve the maternity leave of employee #12516217 to begin approximately March 22, 2023, utilizing 35 accumulated sick days with an estimated return date of June 13, 2023. As of September 1, 2023 employee will be taking FMLA for an additional 12 weeks.
- 6. Paternity Leave - Upon the recommendation of the Superintendent, the committee moves to approve the Paternity Leave of employee #71691604 to begin March 2023 for approximately 2 weeks.
- 7. Medical Leave - Upon the recommendation of the Superintendent, the committee moves to ratify the Medical Leave of employee #81149155 as of January 31, 2023 to April 30, 2023.
- 8. STARS Intern - Upon the recommendation of the Superintendent, the committee moves to approve Jenna Kulinski as a STARS Intern from March 1, 2023 through May 5, 2023 for a total of 60 clinical hours.

**K. CURRICULUM**

- 9. Homebound Instruction -
  - a. Upon the recommendation of the Superintendent, the committee moves to ratify the Homebound Instruction for SID #4892578106 for 10 hours per week, over no fewer than three days, beginning January 30, 2023, through February 23, 2023 based upon physician's orders.
  - b. Upon the recommendation of the Superintendent, the committee moves to ratify the Homebound Instruction for SID #5595405349 for 10 hours per week, over no fewer than three days, beginning February 24, 2023 through completion of required medical assessment and clearance.

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- c. Upon the recommendation of the Superintendent, the committee moves to ratify Homebound Instruction for SID #5121272354 for 10 hours per week, over no fewer than three days, beginning February 23, 2023 through completion of medical treatment program.
- d. Upon the recommendation of the Superintendent, the committee moves to ratify Homebound Instruction for SID #5688735656 for 10 hours per week, over no fewer than three days, beginning February 28, 2023 through completion of medical treatment program.

10. Supplemental Compensation - Upon the recommendation of the Superintendent, the committee moves to approve the Supplemental Compensation of Christina King at \$40 per hour for no more than 2 hours per week for 13 weeks beginning the week of February 27, 2023, for the purpose of Gifted and Talented Instruction during her preparation period. [11-130-100-101]

11. Stipends - Upon the recommendation of the Superintendent, the committee moves to approve the following Stipends for the 2022-2023 school year:

<b>Staff Member</b>	<b>Position</b>	<b>Amount</b>	<b>Account #</b>
Brian Kehoe	District Disciplinarian (February - June)	\$5,000	20-483-100-101

12. Field Trips - Upon the recommendation of the Superintendent, the committee moves to approve the following Field Trips for the 2022-2023 school year:

<b>GRADE/GROUP</b>	<b>DATE</b>	<b>FIELD TRIP</b>	<b>COST</b>
Middle School Students	March 3, 2023	ACIT	The cost of busing
3rd Grade	March 14, 15, 2023	Estell Manor	The cost of busing
Self Contained	March 23, 2023	We Rock the Spectrum	\$220 & The cost of busing
STARS	March 23, 2023 March 30, 2023	Edwin B. Forsythe Wildlife Refuge	The cost of busing
Middle School MD Classes	March 31, 2023	Stockton Maple Project	The cost of busing

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STARS	April 3, 2023	“What’s Out There…” (Inflatable Planetarium)	\$500
5th Grade	April 26, 2023	Cedar Run Wildlife Refuge	\$10/per student & The cost of busing
2nd Grade	May 4, 2023	Cape May Zoo	\$240 & The cost of busing
Kindergarten	May 23, 2023	Cape May Zoo	\$240 & The cost of busing

13. Out of District Workshops - Upon the recommendation of the Superintendent, the committee moves to approve the following Out of District Workshops for the 2022-2023 school year:

<b>DATE</b>	<b>NAME</b>	<b>LOCATION</b>	<b>EVENT</b>	<b>REGISTRATION</b>
March 14, 2023	Tyrone Schrum	EHT	Backflow Preventer Training	\$0
March 15, 2023	Christina King Susie Tramontana	SRI & ETTC, Stockton	K-12 CS Through STEM	\$0
March 16, 2023	Jessica Schwartzer	FEA Conference Center, NJ	2023 NJASCD Whole Child Conference	\$149 & the cost of mileage
March 19-23, 2023	Don Snyder Tyrone Schrum	Harrah’s AC	NJ School Buildings & Grounds Annual Conference	\$0
April 18, 2023	Marybeth Cialini	Hilton Garden Inn, Mount Laurel NJ	What’s New in Children’s Books	\$279
May 13, May 20, 2023	Tyrone Schrum	Online	Energy Management	\$205
May 24-25, 2023	Rachael Essex	New Brunswick, NJ	NJTESOL/NJBE, Inc. 2023 Spring Conference	\$450.00

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Ms. Marczyk moved to approve items 1a, 1b, 2, 3, 4a, 4b, 4c, 4d, 4e, 5, 6, 7, 8, 9a, 9b, 9c, 9d, 10, 11, 12, and 13.

The motion was seconded by Ms. Wallace and unanimously carried by a roll call vote.

FISCAL AFFAIRS COMMITTEE:

L. FINANCE

14. Joint Transportation Agreement with Brigantine Board of Education - Motion to ratify the FY23 joint transportation agreement for school related activities with Brigantine Board of Education (joiner) and Absecon Board of Education (host) to transport sports teams and/or field trips for longer trips for the period February 1, 2023 through June 30, 2023 at a starting cost of \$1,000 per trip.
15. Joint Transportation Agreement with Atlantic Community Charter School - Motion to approve the FY23 joint transportation agreement with Atlantic Community Charter School (joiner) and Absecon Board of Education (host) to transport students to Stockton University Marine Field Office for school related activities on May 24, 2023 in the total amount of \$1,000.
16. Joint Transportation Agreement with Egg Harbor Township - Motion to ratify the FY23 joint transportation agreement with Egg Harbor Township (joiner) and Absecon Board of Education (host) to transport one student to and from Atlantic County Special Services School District at a total cost of \$4,050.
17. Tuition Received - The committee moves to ratify the 2022/2023 tuition contract to receive one student, SID# 4520088420. Grade Two, from Middle Township Board of Education, from November 8, 2022 to June 30, 2023, for a prorated tuition of \$11,036.72 (\$80.56 /day @ 137 days).
18. School Related Activities Contract-Holy Spirit High School - Motion to approve the 2022/2023 School Related Activities contract with Holy Spirit High School to transport students round-trip to Holy Spirit High School on March 8, 2023 at a total cost of \$3,300.00 (\$550.00 per bus).
19. 2022/2023 State/Federal Funding Salary Schedule - The committee moves to ratify the State and Federal Funding Salary Schedule for the 2022-2023 school year.

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20. FY2023 School Climate Pilot Grant Application - The committee moves to approve the submission of the FY2023 School Climate Pilot Grant Application to the NJDOE in the total amount of \$6,660.00.
21. School Related Activities Contract - Holy Spirit High School - Motion to amend the September 27, 2022 motion to approve a Joint Transportation Agreement with Holy Spirit High School for school related activities for the month of September for \$3,050 to ratify a School Related Activities Contact with Holy Spirit High School to transport sports teams on various dates to other school districts for the month of September, 2022 for \$3,050.
22. HVAC Upgrades School Facility Project - Motion to approve the following resolution:  
BE IT RESOLVED, by the Absecon Board of Education to approve the submission of the HVAC Upgrades at Emma C. Attales Middle School to the New Jersey Department of Education, for review and Department approval of a “school facilities project” with Rod Grant state funding which is consistent with the 2019 approved long range facilities plan.  
Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.  
Be it further Resolved; the Board authorizes the School Business Administrator to solicit bids for the HVAC Upgrades.
23. Appointment of Temporary Qualified Purchasing Agent - The committee moves to approve the appointment of Julie Gallagher as Temporary Qualified Purchasing Agent for the term February 21,2023-February 20,2024.

Mr. Cottrell moved to approve items 14, 15, 16, 17, 18, 19, 20, 21, 22, and 23.

The motion was seconded by Ms. Hudson and unanimously carried by a roll call vote.

M. OTHER BUSINESS:

24. TREASURER’S & SECRETARY’S REPORT - The committee moves to acknowledge the receipt of the Treasurer’s and Secretary’s Report for January, *which is in agreement*.
25. BOARD SECRETARY MONTHLY CERTIFICATION - The committee moves, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as January 31, 2023, after review of the Secretary’s and Treasurer’s Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account or fund has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

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26. TRANSFERS - The committee moves to ratify January transfers.

27. MONTHLY PURCHASE ORDERS/BILLS - The committee moves to approve the following:

Bills to be Approved for Payment	\$ 912,565.69
Payroll (January) to be Ratified	\$ 1,312,892.60

Mr. Cottrell moved to approve items 24, 25, 26, and 27.

The motion was seconded by Ms. Hudson and unanimously carried by a roll call vote.

N. OLD BUSINESS: None

O. NEW BUSINESS: None

P. PUBLIC COMMENTS

Meeting was opened to the public at 7:23 pm.

**Steve Light**, Councilman, City of Absecon, thanked the Board for everything they do, commended the school and Board for their work. Mr. Light inquired about the periotion to change the send/receive relationship with Pleasantville to GEHRSD. Mr. Neal replied, there is no movement, but still actively pursuing.

The meeting was closed to the public at 7:25

Q. NEXT MEETING DATE - March 14, 2023 (Budget Meeting)

R. EXECUTIVE SESSION - Motion to adopt the following resolution: BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into the Executive Session to discuss personnel and potential litigation. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special, or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

*The Board did not enter into Executive Session at this time.*



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- S. ADJOURNMENT - On a motion by Mr. Cottrell, seconded by Ms. Hudson, and unanimously carried by a voice vote, the meeting was adjourned at 7:28 pm.

Respectfully submitted,

Julie Gallagher  
Board Secretary